

Albee Township

SAGINAW COUNTY

989-770-4844 • FAX 989-770-5001 • 10645 EAST ROAD • BURT, MICHIGAN 48417

MECHANICAL PERMIT APPLICATION

AUTHORITY 1972 PA230 PENALTY Failure to provide information may result in denial of your request		LARA is an equal opportunity employment program. Auxiliary aids services and other reasonable accommodation are available upon request to individuals with disabilities.		
1. PROJECT OR FACILITY INFORMATION				
NAME OF OWNER/AGENT/SCHOOL/STATE DEPT.		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NOT REQUIRED		
STREET ADDRESS & JOB LOCATION (STREET NUMBER AND NAME)		CITY	ZIP CODE	COUNTY
NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED <input type="checkbox"/> CITY <input type="checkbox"/> VILLAGE <input type="checkbox"/> TOWNSHIP OF:				
II. APPLICATION/FACILITY CONTACT INFORMATION				
INDICATE WHO THE APPLICANT IS <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> HOMEOWNER	NAME OF HOMEOWNER/CONTRACTOR			
COMPANY NAME		CONTRACTOR LICENSE #	EXP DATE	
ADDRESS (STREET NUMBER AND NAME)		CITY	STATE	ZIP CODE
E-MAIL ADDRESS		TELEPHONE #		
FEDERAL EMPLOYER ID # (OR REASON FOR EXEMPTION)		WORKERS' COMP INS CARRIER (OR REASON FOR EXEMPTION)	UIA # (OR REASON FOR EXEMPTION)	
III. TYPE OF JOB				
<input type="checkbox"/> SINGLE FAMILY <input type="checkbox"/> NEW <input type="checkbox"/> OTHER <input type="checkbox"/> ALTERATION	<input type="checkbox"/> SPECIAL INSPECTION <input type="checkbox"/> PREMANUFACTURED HOME SETUP (STATE APPROVED) <input type="checkbox"/> MANUFACTURED HOME SETUP (HUD MOBILE HOME)			<input type="checkbox"/> STATE OWNED <input type="checkbox"/> SCHOOL
IV. PLAN REVIEW INFORMATION				
PLANS MUST BE SUBMITTED WITH AN APPLICATION FOR PLAN EXAMINATION AND THE APPROPRIATE DEPOSIT BEFORE A PERMIT CAN BE ISSUED, EXCEPT AS LISTED BELOW.				
PLANS ARE NOT REQUIRED FOR THE FOLLOWING: 1. One and two family dwelling when the total building heating/cooling system input rating is 375.000 Btu's or less. 2. Alterations and repair work determined by the mechanical official to be of a minor nature. 3. Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.. 4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00.				
IF WORK BEING PERFORMED IS DESCRIBED ABOVE, CHECK BOX BELOW "PLANS NOT REQUIRED".				
WHAT IS THE BUILDING SIZE IN SQUARE FOOTAGE? _____				
WHAT IS THE INPUT RATING OF THE HEATING SYSTEM IN THIS BUILDING? _____				
PLANS ARE REQUIRED FOR ALL OTHER BUILDING TYPES AND SHALL BE PREPARED BY OR UNDER THE DIRECT SUPERVISION OF AN ARCHITECT OR ENGINEER LICENSED PURSUANT TO 1980 PA 299 AND SHALL BEAR THAT ARCHITECT'S OR ENGINEER'S SEAL AND SIGNATURE.				
BCC PLAN REVIEW PROJECT # _____		<input type="checkbox"/> PLANS NOT REQUIRED		
V. APPLICANT SIGNATURE				
Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines.				
SIGNATURE OF CONTRACTOR OR HOMEOWNER (HOMEOWNER'S SIGNATURE INDICATES COMPLIANCE WITH SECTION VI. HOMEOWNER'S AFFIDAVIT)				DATE
VI. HOMEOWNER AFFIDAVIT				
I hereby certify the mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the State Mechanical Inspector. I will cooperate with the State Mechanical Inspector and assume the responsibility to arrange for necessary inspections				

Albee Township

SAGINAW COUNTY

989-770-4844 • FAX 989-770-5001 • 10645 EAST ROAD • BURT, MICHIGAN 48417

MECHANICAL PERMIT APPLICATION

VII. FEE SCHEDULE (Enter the number of items being installed, then multiply by the unit price for total fee.)

Item #2 - Residential Heating System: This item is used for the installation of a heating system in a new residential structure. Items # 10 Gas Piping and #15 Duct need not be added. Replacement systems should be itemized.

	FEE	# OF ITEMS	TOTAL
1. APPLICATION FEE (NON-REFUNDABLE)	\$75.00	1	\$75.00
2. RESIDENTIAL HEATING SYSTEM (INCLUDES DUCT & PIPE) NEW BUILDING ONLY*	\$50.00		
3. GAS/OIL BURNING EQUIPMENT (FURNACE, ROOF TOP UNITS, GENERATORS)	\$30.00		
4. BOILER	\$30.00		
5. WATER HEATER (GAS PIPING & VENTING - DIRECT REPLACEMENT ONLY)	\$5.00		
6. DAMPER (CONTROL, BACK-DRAFT, BAROMETRIC, OR FIRE/SMOKE)	\$5.00		
7. SOLID FUEL EQUIPMENT (INCLUDES CHIMNEY)	\$30.00		
8. CHIMNEY, FACTORY BUILT (INSTALLED SEPARATELY), B VENT, PVC VENTING	\$25.00		
37. GAS BURNING FIREPLACE	\$30.00		
9. SOLAR: SET OF 3 PANELS - FLUID TRANSFER (INCLUDES PIPING)	\$20.00		
10. GAS PIPING: EACH OPENING - NEW INSTALL (RESIDENTIAL)	\$5.00		
11. AIR CONDITIONING (INCLUDING SPLIT SYSTEMS) RTU-COOLING ONLY	\$30.00		
12. HEAT PUMPS (SPLIT SYSTEMS) OR GEOTHERMAL (COMPLETE RESIDENTIAL)	\$30.00		
13. DRYER, BATH & KITCHEN EXHAUST (RESIDENTIAL, DUCTING NOT INCLUDED)	\$5.00		
16. HUMIDIFIERS/AIR CLEANERS	\$10.00		
TANKS			
14. ABOVEGROUND (OTHER THAN L.P.)	\$20.00		
38. ABOVEGROUND CONNECTION	\$20.00		
15. UNDERGROUND OTHER THAN L.P.)	\$25.00		
39. UNDERGROUND CONNECTION	\$25.00		
PIPING (ALL PIPING - MINIMUM FEE \$25.00)			
17. FUEL GAS PIPING	\$0.05/FT		
40. PROCESS PIPING	\$0.05/FT		
41. HYDRONIC PIPING	\$0.05/FT		
42. REFRIGERATION PIPING	\$0.05/FT		
46. COMMERCIAL AIR CONDITIONING PIPING	\$0.05/FT		

*See VII. Fee Schedule Item #2, #3 and #25 above.

Note: Under special circumstances, the bureau will assess an hourly fee for inspection services at a rate of \$75.00 per hour.

VIII. INSTRUCTIONS FOR COMPLETING APPLICATION

General: Mechanical work shall not be started until the application for permit has been filed with the Bureau of Construction Codes. All installations shall be in conformance with the Michigan Mechanical Code. No work shall be concealed until it has been inspected. The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00

Where to Submit Application: The Bureau of Construction Codes is responsible for code enforcement in units of government throughout the state which have no local program and for all state owned buildings as well as public and charter school construction where a local delegation of authority does not exist. Permit applications for state issued permits should be sent to the address on the front of this application. If you are not sure whether a state permit or a local permit is appropriate, contact our office or your local building inspector. Questions regarding state issued permits may be directed to the Office of Management Services Permit Section at: 517-241-9318. Code questions may be directed to the Plumbing Division at: 517-241-9330 or bccplbg@michigan.gov.

VALIDATION AREA